

POLICY NAME ELECTRONIC COMMUNICATION WITH MINORS

POLICY NUMBER 2.5.19

CATEGORIES

DATE PROPOSED: 8/10/18

DATE OF VOTE: 8/10/18

ACCEPT (Y/N): Y

Coaches and other adults who interact with minors in any capacity on behalf of the Municipal Ice Complex (MIC), or related to any business conducted at the MIC, have the following additional responsibility when using social media, email, text, or any other form of electronic communication with minors:

1. All communications must be non-personal and for professional reasons only.
2. Parents should be informed and give permission for the various ways coaches and staff plan to communicate with minor children.
3. Emails, texts and social media communications between adults and minors should also copy or include a parent.
4. Adult employees and coaches are prohibited from having minor patrons and students join their personal Facebook, Instagram, Snapchat or Twitter accounts or any similar social media platform.
5. No contact information for any minor shall in any case be placed on any social media site.
6. Following receipt of a written request by the parent/guardian of a minor that their child not be contacted by any form of digital communication by adults, the local club, program or team administrators shall immediately comply with such request without any repercussions for such request.
7. Social media and other means of digital communication can be used to commit misconduct (e.g., emotional, sexual, "sexting," bullying, harassment and hazing). Such communications by an employee, coach, or individual operating under the umbrella of the MIC will not be tolerated and will be cause for disciplinary action up to, and including, termination and referral to appropriate law enforcement authorities.
8. Any infractions of this policy must be immediately reported to the Senior Facility Manager (SFM), or in his absence, the Human Resources Administrator.